



**HAMPSHIRE**  
chamber of commerce  
SOUTHAMPTON

Hampshire Chamber of Commerce  
[www.hampshirechamber.co.uk](http://www.hampshirechamber.co.uk)

**International**

**ATA CARNET: Passport for Goods**

## **Implementation of the ATA Carnet System in Mexico from 16 May 2011**

The Mexico City National Chamber of Commerce (CANACO) became the 71<sup>st</sup> guaranteeing organisation member of the WCF/ATA international guarantee chain on 16<sup>th</sup> May 2011.

The use of ATA Carnets is accepted for temporary admission operations and transit by Customs for three main categories of goods:

- Commercial Samples
- Goods for display or use at exhibitions, fairs, meetings, or similar events
- Professional Equipment

ATA Carnets are accepted for unaccompanied goods.

ATA Carnets are not accepted for postal traffic or transit.

For further information please contact:

**The Chamber of Commerce International Trade Centre  
on (023) 8022 3541**

E-mail: [jacqueline.russell@hampshirechamber.co.uk](mailto:jacqueline.russell@hampshirechamber.co.uk)

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- Mexican customs will apply charges to goods of no commercial value which are not re-exported.
- Mexican customs allow temporarily imported goods to remain in their territory for six months. This period can be extended for a further six month period, provided the request for such an extension is made before the expiry of the first six month period.
- Mexican customs will require a translation of the list of goods into Spanish.
- To facilitate importation holders must notify Mexican customs in advance through CANACO's Website at [www.camaradecomerciodemexico.com.mx/ata/](http://www.camaradecomerciodemexico.com.mx/ata/). and enter the following information into their registration system:-

1. Type of ATA Carnet (original, duplicate, replacement)
2. ATA Carnet number
3. Substitute/replacement ATA Carnet number (if applicable)
4. Name of the guaranteeing organization
5. Holder's name as per Box A of the green cover.
6. Authorized representative's details as per Box B of the green cover.
7. Date of issue/Date of expiration of the Carnet (to be entered year/month/day)
8. Intended use of the goods (as indicated in Box C of the Carnet)
9. General description of the goods
10. Total number of goods/items as per column 3 of the General List
11. Total value of the goods as per column 5 of the General List
12. Means of transportation (sea, air or road)
13. Purpose of visit to Mexico

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Once the information is accepted by CANACO they will notify customs and the holder accordingly.

The following customs offices are authorised to process ATA Carnets during their opening hours:-

No.	Customs offices	Import Working days and hours	Export Working days And hours	Section of the Customs office	Working days and hours of the Section
1.	Customs of Tijuana	Monday to Friday 8.00 to 16.00 Sat. and Sun. 10.00 to 16.00	Monday to Friday 6.00 to 20.00 Sat. and Sun. 10.00 to 16.00	Customs Section of International Airport "General Abelando L. Rodriguez"	Monday to Friday 9.00 – 17.00 Sat. 9.00 to 13.00
2.	Customs of Ciudad Juarez	Monday to Friday 8.00 to 20.00 Sat. 9.00 to 15.00	Monday to Friday 8.00 to 20.00 Sat. 9.00 to 15.00	Customs Section of International Bridge "Zaragoza Isleta Customs of "San Jeronimo Santa Teresa"	Monday to Friday 8.00 – 21.00 Sat.: 10.00 to 15.00 Monday to Friday 9.00 – 17.00 Sat. 9.00 to 13.00
3.	Customs of Nuevo Laredo	Monday to Friday 8.00 to 24.00 Sat. 8.00 to 16.00 Sun. 10.00 to 14.00	Monday to Friday 6.00 to 23.00 Sat. 8.00 to 15.00 Sun. 10.00 to 14.00	Railway Bridge Import and Export	Mon. to Sun. 00.00 to 24.00
4.	Customs of Altamira		Monday to Friday 9.00 to 20.00 Sat. 10.00 to 14.00		Monday to Friday 9.00 to 20.00 Sat. 10.00 to 14.00
5.	Customs of Veracruz	Monday to Friday 8.00 to 20.00 Sat. 8.00 to 14.00	Monday to Friday 8.00 to 18.00 Sat. 8.00 to 14.00	Customs Section of International Airport "General Heriberto Jara Corona"	Import and Export: Monday to Friday 8.00 – 14.00
6.	Customs of Manzanillo	Monday to Friday 9.00 to 21.00 Sat. 8.00 to 15.00	Monday to Friday 9.00 to 21.00 Sat. 8.00 to 15.00	Railway Import and Export	Monday to Friday 00.00 to 24.00 Sat. 00.00 to 17.00 Sun. 10.00 to 11.00
7.	Customs of Monterrey	Monday to Friday 8.00 to 20.00	Monday to Friday 8.00 to 20.00	Customs Section of International Airport "General	Import and Export Monday to Friday 8.00 to 20.30

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				Mariano Escobedo”	Sat. 10.00 to 14.00
8.	<b>Customs of Guadalajara</b>	Monday to Friday 8.00 to 20.00 Sat. 9.00 to 13.00	Monday to Friday 8.00 to 20.00 Sat. 9.00 to 15.00	Customs Section of Puerto Vallarta Customs Section Intermodal Railway Terminal	Import and Export Monday to Friday 8.00 – 15.00 Sat. 9.00 – 13.00 Import and Export Monday to Friday 8.00 – 15.00
9.	<b>Customs of Cancun</b>	Monday to Friday 9.00 – 15.00	Monday to Friday 9.00 – 15.00	Customs Section of Morelos Port Customs Section of International Airport Cozumel	Import and Export Monday to Friday 10.00 – 15.00 Import and Export Monday to Friday 8.00 – 15.00
10.	<b>Customs of International Airport of Mexico City</b>		Monday to Friday 8.00 to 20.00 Sat. 10.00 to 14.00		Monday to Friday 8.00 to 20.00 Sat. 10.00 to 14.00

For further information please contact the International Trade team on tel 023 8022 3541 or e-mail [ecert.southampton@hampshirechamber.co.uk](mailto:ecert.southampton@hampshirechamber.co.uk)

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