

## Presenting with Pizzazz!

### WHO SHOULD ATTEND?

If you have to make presentations to clients, customers or colleagues, and are not sure of your skills and abilities, then don't leave it to chance; because this course is for you.

### WHAT WILL YOU LEARN?

You will gain the opportunity to learn the essential knowledge, skills and techniques for planning, preparing for and delivering a really professional presentation. It is a very practical course designed to build your confidence as well as your competence.

### COURSE CONTENT

- ✓ The essentials of a professional presentation
- ✓ Developing the structure of your presentation
- ✓ Presenting your ideas logically
- ✓ 6 Powerful ways to open your presentation
- ✓ The importance of your body language
- ✓ Voice projection
- ✓ Using props and visual aids to add interest to your presentation
- ✓ Closing with impact
- ✓ Logistics

### TRAINER

Our facilitator for this course is Steve Warren, who has extensive experience in the subject. He is a qualified Toastmaster, and has achieved their coveted 'Advanced' Award.

Steve adopts an enthusiastic, but relaxed style in the training room; using stories, metaphors and real life examples to illustrate and bring to life the subject matter. His programmes are designed to make the training both practical and relevant to the needs of delegates.

### COURSE INFORMATION

Venue: Chamber of Commerce, 53 Bugle Street, Southampton  
Duration: 9.15am - 4.30pm

Lunch and course materials provided

### RELATED COURSES

**Thriving Under Stress**  
**Customer Care – Now That's What I Call Service!**

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