Building on Experience

Become a Successful Supervisor or Team Leader!

'Help' – How do I deal with my workload & change?

Today we value and depend on our Supervisors/Team Leaders more and more. We expect continually higher standards of performance but we have difficulty in releasing them to undertake the required training. We therefore, require the investment we make in training to be focused, relevant, cost effective, providing an early return on investment benefiting both the business and the individual.

WHO SHOULD ATTEND?

This 'Bite Size' one day ***'Help'*** workshop has been designed by BMPD Training & Development Ltd for the Chamber of Commerce specifically to meet these needs. It offers Supervisors/Team Leaders an opportunity to develop their skills in dealing with daily workloads, effective use of resources, waste and change cost-effectively. Delivered interactively by commercially experienced tutors, using our successful 'Active' Learning techniques and utilises practical concepts rather than academic theory.

WHAT WILL YOU LEARN?

This ***'Help'*** workshop focuses on specific issues and can either be used individually as a stand alone to address a specific need, allowing you and your staff to experience one workshop before investing in an entire programme, e.g. try before you buy! or as part of a more encompassing 3 workshop programme, enabling the candidate to gain the Institute of Leadership and Management (ILM) Level 3 Award in First Line Management a Nationally accredited qualification.

Other ***'Help'*** workshops include:

'Help **'– What is my Role?**
'Help' **– How do I get the best out of my team?**

COURSE CONTENT

- ***'Help'*** **What's this, using resources more efficiently & cost effectively?**
  - ✓ How can I use my team and resources more efficiently & effectively?
  - ✓ How much does wastage and inefficiency cost my organisation?
  - ✓ How can I improve and monitor my and my teams working methods to improve efficiency and cost effectiveness.
  - ✓ How do I introduce the changes?
- ***'Help'*** **Here we go again? - Dealing with Change.**
  - ✓ Why are we doing it?
  - ✓ Why don't my team like change?
  - ✓ How do I get my team to accept it?
  - ✓ How am I involved in the change and how do I make it happen?

TRAINERS

Sue Pearce is Company Secretary for BMPD Training & Development Ltd an Accredited Centre for the Institute of Leadership and Management. Sue has been successfully designing and delivering management and leadership courses for over 12 years to over 800 managers in both the private and public sectors of industry.

BMPD is a very proactive and innovative training organisation, recognising that in the 21st century training has to be relevant, focused, dynamic, challenging yet fun, as well as meeting the outcomes of the sponsoring organisation.

Their successful formula of 'Active Learning' is designed to build on a candidate's experience, is interactive, and work related, allowing for easy transfer of knowledge to the workplace.

COURSE INFORMATION

Venue: Chamber of Commerce, 53 Bugle Street, Southampton
Duration: Full day - 9.30am - 4.30pm

Lunch and course materials provided

RELATED COURSES

Other ***'Help'*** workshops include:

'Help **'– What is my Role?**
'Help' **– How do I get the best out of my team?**

Other related courses

Thriving Under Stress
Time Management